

02 Orders

Start

Can you give me the price per unit, please?

Yes, it's 25 Euros.

I received a voicemail to say there was a problem with our P.O.

Yes, that's right. The credit terms should be 30 days, not 60. Can you please send an amendment?

Is everything we ordered in stock?

Yes, it is, so we'll ship it as soon as we receive your P.O.

What is the catalogue number, please?

It's ZPX340/92.

I'm not authorized to accept any more orders until

the three invoices we sent you last month have been paid.

Would you like us to keep your order on hold?

Yes, please. I should get the completed paperwork out to you later today.

If we ship your order by express courier,

you should receive it first thing tomorrow morning.

Can you tell me the dimensions of the new Sony HD TV, please?

Certainly. Without the table stand, it's 24.1 x 72.3 x 6.1 cm.

We can give you a 2% discount

if you pay within 14 days.

How long is the delivery time?

At this time of year, it's usually three to six weeks.

I'm afraid we don't have enough in stock to fulfil your order completely.

Well, could you send half now and the remainder as soon as possible?

Does the price you quoted include shipping charges?

I'm afraid not. You'll need to add on 240 Euros for express delivery.

Where would you like the goods delivered?

To our warehouse in Madrid, please.

The Olympics were more popular than many people expected.

As a result, we experienced a dramatic increase in orders for widescreen TVs.

It's the end of the season,

so we are selling many of our items at a discount.

Finish

