

1

Assignment abroad

alpha

New orders

OBJECTIVES

- air force missions (1)
- new duty assignments
- aircrew

Task 1 Work in pairs. Talk about someone you know who is currently serving abroad. Say ...

- 1 his / her rank, name and service.
- 2 what his / her job is.
- 3 where he / she is deployed.
- 4 how long he / she is there for.

Reading

Task 2 Read the first part of the orders and answer the questions.

- 1 What is Joaquim Ribeiro's rank?
- 2 Which service does he belong to?
- 3 Where is his permanent base?
- 4 What is the name of his unit?

WRITTEN ORDERS TEMPORARY DUTY ASSIGNMENT

NAME: Joaquim Ribeiro

RANK: Lieutenant

PURPOSE: Crewmember C-130 H30, Portuguese Air Force tail number 6801

CREW POSITION: Flight engineer

HOME STATION: Montijo Air Base BA6, Lisbon

UNIT: 501 Transport Squadron 'The Bisons'

1. Inclusive Dates: 4 July - 6 January. On or about 4 July, you are to proceed from Base A6 (Montijo, Portugal) to Incirlik Air Base (AB), Turkey.
2. Mission Purpose: Six month rotation to provide airlift support to forces in the Middle East with a base of operations located at Incirlik Air Base.
3. Mission Team: Mission includes standard air crew of five: two pilots, one flight engineer, one navigator and load master.
 - a. Primary Mission:
Execute tactical air transport operations.
 - b. Secondary Air Missions:
 - (1) Execute search and rescue operations.
 - (2) Execute general air transport operations.
 - (3) Execute medical evacuation (MEDEVAC) operations.
4. Deployed Chain of Command: Aircraft captain and aircrew will report to the Commander 728th Airlift Support Squadron, 39th Operations Group, 39th Wing, Incirlik AB, Turkey for command and control of missions during the rotation.
5. Arrival Procedures: Upon arrival, clear Turkish customs and report to the 39th Operations Group administrative support staff. They will provide a permanent gate pass and schedule inprocessing and orientation briefings.

Now read the rest of the orders and answer the questions.

- 1 When will he travel?
- 2 Where is Joaquim Ribeiro's new assignment?
- 3 How long is the temporary duty assignment?
- 4 What are his duties there?
- 5 Who will he report to when he arrives at his new duty station?

WORLD ENGLISH

UK
tour of duty / detachment
posting

US
temporary duty
assignment /
rotation / assignment

Speaking



1



2



3



4

Speaking

Task 3 Work in pairs. Answer the questions.

- 1 Who decides on new postings in your country's armed forces?
- 2 How do you find out about new postings?
- 3 Do you have any choice over your postings?

Task 4 Label the pictures. Use these words.

flight engineer loadmaster navigator pilot

Now match the jobs with the descriptions.

Lieutenant Joaquim Ribeiro, (1) *flight engineer*

Performs aircraft inspections and emergency maintenance. Maintains the aircraft records. Operates the engine controls and monitors the aircraft systems.

Captain Marco Barciela (aircraft commander), (2)

Plans and prepares the mission. Files a flight plan and briefs the crew. Ensures that pre-flight and post-flight checks are carried out. Pilots the aircraft and commands the crew.

Technical Sergeant Barbara Duarte, (3)

Reviews the cargo manifest. Supervises aircraft loading, off loading and airdrops. Checks cargo, passengers and troops against the manifest.

Second Lieutenant Hugo Moura, (4)

Reviews the mission, intelligence and weather information. Assists the pilot in preparing the flight plan and briefing the crew. Navigates the aircraft.

Task 5 Read the text again and find a word that means ...

- 1 a document that includes all the details of a flight.
- 2 an inspection that is carried out before an aircraft takes off.
- 3 an inspection that is carried out after an aircraft lands.
- 4 a document with all the details of passengers and cargo carried on board an aircraft.
- 5 supplies, vehicles and equipment transported on board an aircraft.

Language tactics Collocations – job tasks

Task 6 Complete the table. Use these words.

verbs nouns adjectives

1	verbs and	Performs aircraft inspections and emergency maintenance.
2 and prepositions	Checks cargo, passengers and troops against the manifest.
3 and nouns	They will provide a permanent gate pass.
4	combinations of nouns	command and control; search and rescue

Now read the text in task 4 again and find the nouns that go together with

- | | | |
|------------------|-----------------|-------------------|
| 1 brief | 4 check | 7 command |
| 2 maintain | 5 monitor | 8 perform |
| 3 prepare | 6 review | 9 supervise |

Task 7 Describe your responsibilities at work.

Orientation briefing

OBJECTIVES

- review of present tenses
- dynamic and stative verbs
- contractions
- inprocessing

Task 1 Work in pairs. Say what you try to find out before you report to a new duty station.

Listening

[1] 🎧 **Task 2** Listen to a briefing and order the topics.

- 1 Exercise Gallant Eagle.
- 2 The mission of the air base wing at Incirlik.
- 3 Appropriate dress and behaviour off-base.
- 4 Personnel stationed at the air base.
- 5 Facilities for aircraft.

[1] 🎧 Now listen again and complete the notes.



Orientation briefing by (1) Kim Reed.

Appointment: (2)

Incirlik Air Base

- Home to the (3) Air Base Wing.

Mission

- To help protect (4) interests in the Southern Region.
- To provide a staging and operational air base for wartime operations and (5) including peace support operations.

Permanently assigned aircraft

- (6)

Facilities

- Length of main runway (7) feet.

Personnel

- Approximately (8) military personnel at Incirlik AB.
- Base is operated by (9)

Local customs and culture

- Women should not wear tight clothes when they are (10)

Pronunciation

Contractions and full forms

[2] 🎧 **Task 3** Listen and count the syllables in the underlined words.

there aren't any permanently assigned aircraft here at Incirlik
tight fitting clothes are not recommended for wear off-base
We're currently preparing for Exercise Gallant Eagle
Failure is not an option.

[2] 🎧 Now listen again and practise saying the full forms for emphasis.

Speaking Task 4 Work in pairs. Describe the base where you currently work. Talk about ...

- 1 the location of the base.
- 2 major units stationed at the base.
- 3 the number of personnel who work there.
- 4 facilities available on base.

WORLD ENGLISH

UK

RAF station

US

Air base

Grammar Review of present tenses

Task 5 Study the examples.

we provide a staging and operational air base to project airpower...

We use the present simple tense to talk about facts, habits and regular actions, states and opinions. When we talk about regular actions, we often use adverbs of frequency and time expressions like *on Fridays, every month and twice a year*.

the wing is currently working hard to ensure the success of the mission.

We use the present continuous to talk about actions that are currently in progress. We often use time expressions like *at this moment, currently and right now*.

the strategic importance of Incirlik is constantly growing...

We also use the present continuous to talk about change and development.

Dynamic and stative verbs

Task 6 Study the examples.

I know you are interested in collecting your travel pay ...

I now want to introduce you to your next briefer ...

Verbs that describe an action are called *dynamic verbs*. Verbs that describe a state are called *stative verbs*. We do not usually use stative verbs with continuous tenses. Common stative verbs include *be, belong, consist of, include, know, like, see, understand, want, wish*.


Task 7 Choose the best alternative to complete the sentences.

This morning, (1) I want / am wanting to brief you on our medical services here at Incirlik. These (2) consist / are consisting of routine medical treatment, a dental clinic and a Health and Wellness Center. The clinic (3) serves / is serving military personnel stationed at Incirlik and their family members. We (4) currently expand / are currently expanding the services we offer however, for some services we refer patients to the local Turkish hospitals.

Both the hospital and dental clinic (5) operate / are operating by appointment. Emergency room services are available 24 hours a day, seven days a week. In the Health and Wellness Center, we (6) currently plan / are currently planning programmes in fitness orientation, healthy cooking and weight loss. If you are interested in any of these programs, (7) I have / am having Master Sergeant Candice Parks with me this morning. Candice (8) sits / is sitting at the back of the room and I know she'll be delighted to give you more information.

I (9) hope / am hoping my part of this morning's briefing has helped you to understand what we can do for you during your stay here at Incirlik.

This (10) concludes / is concluding my briefing. Are there any questions?

[3]  Now listen and check your answers.

Writing Task 8 Write about a recreation or health facility at your base. Write about ...

- | | |
|--------------------------------|-----------------------|
| 1 the purpose of the facility. | 2 who can use it. |
| 3 the services provided. | 4 hours of operation. |

OBJECTIVES

- asking about a place
- free time activities



Functional English

TDY to Incirlik

Task 1 Work in pairs. Say what you try to find out about a country before you go on a trip.

Listening

[4] **Task 2** Listen to the first part of a conversation and write ...

- 1 where the conversation takes place.
- 2 where the man is stationed.
- 3 why the man was absent from his duty station.
- 4 why he is returning to his duty station now.

[5] **Now listen to the rest of the conversation and answer true or false.**

- 1 The woman has never been to Turkey before.
- 2 The best place to buy souvenirs is on base.
- 3 Most shops accept only Turkish Lira.
- 4 The best place to change money is on base.
- 5 The market stalls accept credit cards.
- 6 The dining facilities on base serve American food.

Asking about a place

Task 3 Study the examples.

Is this your first time in Incirlik?

What's Incirlik like?

What's the nearest town to the base?

Do you know where I can buy some souvenirs?

What currency is used?

Where's the best place to change money?

Is English spoken much there?

What kind of food do they serve there?

Now match the questions with the answers.

- 1 Do you mean the base or the local area?
- 2 Incirlik village – that's just outside the base.
- 3 Probably at the finance office on the base.
- 4 Sure, most TDY folks go to shop on the local economy in Incirlik.
- 5 The local currency in Turkey is the Turkish Lira but most shops accept dollars or euros.
- 6 Yes it is. In fact, it's my first time in Turkey.
- 7 You can get by in English with no problem.
- 8 You mean, at the base or in the local restaurants?

[5] **Task 4** Listen again to track 5 and check your answers.

Speaking

Task 5 Work in pairs. Write a similar conversation between you and a visitor to your country.

Now practise the conversation.

Task 6 Work in pairs. Say what you like to do when you visit a place.

relax go shopping visit historical buildings and museums

Reading Task 7 Read the text and complete the chart. Use these words.

American food beaches castle fishing hiking shopping mountain climbing
water sports movies in English museum nightlife souvenir shopping

Yılankale	1 castle	2	Kızkalesi	1	Mersin	1 2 3
Karataş	1 2				Adana	1 2 3 4 5 6
Yamurtalık	1 2 3				Pozantı	1 Çamlık National Park 1

39TH AIR FORCE WING TRAVEL OFFICE

Things to do and places to see around Incirlik AB

IF YOU ARE LOOKING to get away for a day, a popular place to start is Yılankale or Snake Castle. About a 20-minute drive from the base, Yılankale was built during the crusades and is an excellent example of military architecture. Another interesting place to visit is the seaside town of Kızkalesi, about 75 km east of Mersin. The town is named after a castle 150 meters offshore.

If you want sun, sea and relaxation, head for the beautiful beaches on the Mediterranean coast. The closest beach resorts are Karataş (50 km) and Yamurtalık (84 km), the latter is especially interesting for the ancient harbor castle and the nearby nature reserve. Mersin is a city that offers modern shopping, popular American-style restaurants and great nightlife.

If beaches are not your thing, check out the city of Adana. With a population of over one million, Adana is the fourth largest city in Turkey. In Old Adana you can find fruit and fish markets, carpet and brass stores, a gold market and a covered bazaar. New Adana is quite different and offers nightlife, modern shopping malls, American pizza and hamburger restaurants, and movie theaters that show films in English. For a romantic view of Adana, check out the tea houses and restaurants alongside the Şeyhan Dam Lake. Adana is also a great place for historical buildings.

Especially worth seeing is the 16th century Great Mosque (Ulu Camii), the clock-tower and the stone bridge. Also check out the Archaeological Museum. The museum building itself is interesting since it was built as a church by the crusaders.

Sports enthusiasts will find plenty of activities in the area around Incirlik. Water sports are popular on the coastline around Karataş and Yamurtalık and include yachting, rowing, water-skiing, snorkelling and swimming. There are a number of good mountain climbing routes near Yılankale and check out the beautiful Toros Mountains around Pozantı for hiking. For fishing try Çamlık National Park 30 km southwest of Adana.



Now say where you would go for a weekend.

Language tactics

Learning words in groups.

Task 8 When you learn new words, organise the words in groups and by topic. Complete the table. Use these words.

bazaar church clock tower mall market mosque rowing snorkelling
store water-skiing yachting

places to go shopping

religious and historical buildings

water sports

Writing

Task 9 Write a list of suggestions for things to do or places to visit for a group of foreign military personnel visiting your base for two days.

Now work in pairs. Compare your suggestions and plan a route for an afternoon trip.

Officers and Non-coms

OBJECTIVES

- sentence structure
- military ranks
- officers and NCOs
- terms of service

Task 1 Put the ranks in order.

- 1 US Air Force Chief Master Sergeant
- 2 US Air Force Lieutenant General
- 3 US Army Captain
- 4 US Army PFC
- 5 US Air Force Lieutenant Colonel
- 6 US Army Brigadier General

Reading Task 2 Answer true or false for your country's armed forces.

- 1 All NCOs first serve as junior enlisted personnel.
- 2 Promotion to a higher rank depends on merit.
- 3 All officers first serve as enlisted soldiers, sailors or airmen.
- 4 Commissioned officers have complete authority over NCOs.
- 5 Junior enlisted personnel salute NCOs.
- 6 Marriage between officers and enlisted personnel is prohibited.

Now read the text and answer true or false for the United States military.

Working with the United States Air Force – Officers and enlisted personnel

The United States Air Force (USAF) divides personnel into enlisted ranks and officer ranks. The enlisted ranks are further divided into Airmen and Non-commissioned Officers – the Air Force's mid-level supervisors. All NCOs are promoted from junior enlisted ranks. The first level of NCO rank is Staff Sergeant and promotion to this rank, as well as further promotion, is based on a recommendation from an airman's commander plus points awarded for time in service, time in grade, performance reports, decorations and the results of examinations.

Commissioned officers provide management and leadership in their area of responsibility. Officers hold the highest ranks in the military and they receive their commission from the President. Every year, the Air Force selects a number of enlisted members for officer training but most officers come from the Air Force Academy or from a civilian university. In a similar way to NCOs, the promotion of officers depends on merit.

Commissioned officers outrank all enlisted personnel and even a recently commissioned second lieutenant officially outranks the Chief Master Sergeant of the Air Force. However, in practise junior officers normally only exercise authority over direct subordinates in their chain of command. For



example, because the squadron first sergeant reports directly to the squadron commander, a lieutenant would not normally give orders to this NCO.

Enlisted personnel salute all commissioned officers and commissioned officers salute their superiors. The salute is a sign of respect towards the officer's commission and is generally accompanied by a polite greeting. The officer returns the salute and will generally offer a similar greeting. Enlisted personnel do not normally salute each other.

The Air Force has strict rules about the conduct of officers and enlisted members. Close personal relationships and business relationships between officers and enlisted members are prohibited. These relations are known as fraternization and the penalties for officers can be severe, including court martial and separation from the service.

Task 3 Find words in the text that mean ...

- 1 the number of years or months that an airman, NCO or officer has served in the air force.
- 2 the amount of time that an airman, NCO or officer has held a particular rank.
- 3 to hold a higher rank than another service member.
- 4 prohibited relationships between officers and enlisted members.
- 5 a military court that tries people accused of breaking military law.
- 6 voluntary or involuntary discharge from the armed forces.

Speaking

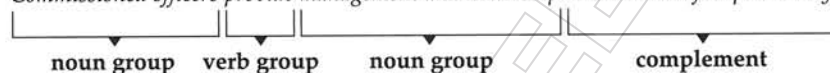
Task 4 Describe the differences between officers, NCOs and other enlisted personnel in your country's armed forces.

Grammar

Simple and compound sentences

Task 5 Study the examples.

Commissioned officers provide management and leadership in their area of responsibility.



A simple sentence has one independent clause. An independent clause has a subject and a verb and expresses a complete idea.

Officers hold the highest ranks in the military and they receive their commission from the President.



A compound sentence consists of two or more simple sentences joined by a coordinating conjunction like *and* or *but*.

Now join the sentences with *and* or *but*.

- 1 a The promotion of NCOs depends on merit.
b The promotion of officers depends on merit.
- 2 a Officers do not have to serve as enlisted members.
b Officers do have to have a university degree.
- 3 a Officers have a university degree.
b Officers receive a commission from the President of the United States.
- 4 a Enlisted ranks have to salute officers.
b Enlisted ranks don't have to salute NCOs.
- 5 a Enlisted members do not have to go to university.
b Officers have to go to university.

Writing

Task 6 Write a short paragraph explaining the rank structure in your armed forces. Include ...

- 1 training.
- 2 responsibilities.
- 3 promotions.

Report for duty

OBJECTIVES

- finding information

Task 1 Work in pairs. Put the security classifications in order.

CONFIDENTIAL RESTRICTED SECRET TOP SECRET

Reading

Task 2 Read the first part of the text and find ...

- 1 the security classification.
- 2 what date the message was sent.
- 3 what organisation the message is sent to.
- 4 who the message is for.
- 5 what fax number the document was sent to.
- 6 where the message is sent from.
- 7 who sent the message.
- 8 the fax number of the sender.
- 9 the subject of the message.
- 10 The total number of pages transmitted.

HEADQUARTERS MULTINATIONAL PEACEKEEPING BRIGADE (HQ MNPKB)							
ACTIVATION FAX							
CLASSIFICATION: CONFIDENTIAL	DATE: 17 May 2005						
TO: Department of Personnel, Ministry of Defence ATTN: Col Helsing	FROM: Maj Lindberg Planning Officer HQ MNPKB						
FAX NO: + 925 521 2665	FAX NO: +48 (21) 487 978 TEL NO: +48 (21) 487 238						
SUBJECT: Activation of contingency establishment personnel for HQ MNPKB							
Total number of transmitted pages including this page: 1							
MESSAGE							
<p>1. This Headquarters requests the activation of the following augmentees in accordance with the Joining Instructions for the contingency establishment of HQ MNPKB:</p> <table border="0"> <tr> <td>a. Colonel Saber, Deputy Chief of Staff</td> <td>Group 1</td> </tr> <tr> <td>b. Major Bassir, Public Information Officer</td> <td>Group 2</td> </tr> <tr> <td>c. Corporal Hadda, Clerk</td> <td>Group 2</td> </tr> </table> <p>2. These people will participate in the United Nations Mission in CAPE BOAR (UNMCB). The mission is expected to begin on 25 June 2005. All personnel will deploy unaccompanied for a period of six months.</p> <p>3. Group 1 personnel (Planning) are to report for duty no later than 10 June to Headquarters MNPKB. These people will assist in the development of the military plan of operations before deploying into the mission area. On arrival at HQ MNPKB, hotel accommodation will be arranged by this office. Please note that staff are responsible for paying their own accommodation costs.</p> <p>4. Group 2 personnel (Headquarters Establishment) are to report on 16 June for duty in the mission area, UNMCB, Cape Boar International Airport. These people will assist in the establishment of the mission HQ in preparation for the arrival of national contingents.</p> <p>5. Air tickets have been ordered and can be picked up from local British Airways offices.</p> <p>6. On arrival at HQ MNPKB / the mission area, staff will start to receive daily subsistence allowance.</p> <p>7. All administrative details are in accordance with contingency establishment joining instructions. The HQ MNPKB point of contact is: G1 (Personnel) / Military Personnel. Tel.: +48 (21) 487 238; Fax: +48 (21) 487 978; E-mail: milper@hqmnpkb.</p> <p>Regards, Major Lindberg</p>		a. Colonel Saber, Deputy Chief of Staff	Group 1	b. Major Bassir, Public Information Officer	Group 2	c. Corporal Hadda, Clerk	Group 2
a. Colonel Saber, Deputy Chief of Staff	Group 1						
b. Major Bassir, Public Information Officer	Group 2						
c. Corporal Hadda, Clerk	Group 2						

Now read the rest of the text and answer the questions.

- 1 Who will participate in the United Nations Mission in Cape Boar?
- 2 When will Colonel Saber report for duty?
- 3 Where will he report?
- 4 What are his duties?
- 5 When will Corporal Hadda report for duty?
- 6 Where will he report?
- 7 What are his duties?
- 8 How will the augmentees travel?

Task 3 Read the text again and find a word that means ...

- 1 orders to report for active duty.
- 2 the personnel and equipment in a unit at full strength.
- 3 a person temporarily attached to a headquarters during exercises and operations and other emergencies.
- 4 a tour of duty where family members are not authorised to travel with a service member.
- 5 money paid to cover the cost of meals and other everyday expenses.

Writing

Task 4 Write a note to Colonel Saber informing him of the deployment.

Speaking

Task 5 Work in pairs. Decide which postings you would apply for.

- 1 A six-month unaccompanied tour of duty in a United Nations mission. The mission is likely to be dangerous but the operational experience will be good for your career. Also, you will receive extra money while you are deployed.
- 2 A two-year accompanied tour with your country's embassy in London. You will be assigned to the military attaché's office. You can travel with your family and the embassy will pay for your children to attend a school in London.
- 3 A one-year unaccompanied professional development course in the United States. The course will help your career but you will not be able to travel with your family.
- 4 A tour of duty as an instructor at an international peacekeeping school. The school is located in the capital city of a country that has recently emerged from ten years of civil war. Your accommodation is in an international compound that is protected by guards and surrounded by barbed wire. You have the option of taking your family with you.
- 5 A one-year assignment to an international headquarters in Northern Europe. You can travel with your family and your children will be able to attend an international school located near to your place of work. It will be quite likely that your wife can find work.

Now choose one posting and say what preparations you would make.

WORLD ENGLISH

UK
establishment

US
table of organization and
equipment (TO&E)

