

Contents

To the student	4	Module 7: Networking skills	
To the teacher	5	Unit 1 Making small talk	56
Needs analysis	6	Unit 2 Active listening	58
Module 1: The basics		Unit 3 Managing a conversation	60
Unit 1 Talking about you and your life	8	Unit 4 Checking and clarifying	62
Unit 2 Asking and answering questions	10	Module 8: Understanding different cultures	
Unit 3 Talking about your company and business	12	Unit 1 Talking about your country: festivals and etiquette	64
Unit 4 Greetings, introductions and goodbyes	14	Unit 2 Body language	66
Module 2: Vocabulary (1)		Unit 3 Taboo areas and humour	68
Unit 1 Talking about free time and travel	16	Unit 4 Attitudes to time and meetings across cultures	70
Unit 2 Talking about your town and country	18	Module 9: Vocabulary (2)	
Unit 3 Food and drink	20	Unit 1 Talking about the arts	72
Unit 4 Talking about jobs and work	22	Unit 2 Talking about sport	74
Module 3: Socializing (1) – functions		Unit 3 Talking about news and the media	76
Unit 1 Likes, dislikes and preferences	24	Unit 4 Persuading and handling controversial topics	78
Unit 2 Invitations: accepting and declining	26	Pairwork materials	80
Unit 3 Making requests, offers and recommendations	28	Listening scripts	85
Unit 4 Opinions, agreeing and disagreeing	30	Grammar focus tables	94
Module 4: Socializing (2) – situations		Answer key	97
Unit 1 Going out for a drink	32	My social planner	104
Unit 2 At a restaurant	34		
Unit 3 At a conference	36		
Unit 4 Meeting and greeting visitors	38		
Module 5: Communicating accurately			
Unit 1 Describing, comparing and talking about the best	40		
Unit 2 Talking about the present and using modals	42		
Unit 3 Talking about the past	44		
Unit 4 Talking about the future and speculating	46		
Module 6: Learning to listen			
Unit 1 Being a good listener	48		
Unit 2 Listening for the general idea	50		
Unit 3 Listening for specific information	52		
Unit 4 Listening: pronunciation	54		