

Contents

Introduction viii

Grammar		
Grammar 1	Present time	1
	Present simple; present continuous; types of verbs; question and negative forms	
Grammar 2	Past time	6
	Past simple; past tense forms without past meaning; past continuous; participle clauses	
Grammar 3	Practice 1	10
Grammar 4	Present perfect	13
	Present perfect simple; present perfect simple or past simple?; present perfect continuous; present perfect continuous or present perfect simple?; present perfect simple and continuous uses; present continuous or present perfect continuous?	
Grammar 5	Past perfect, <i>used to</i>	18
	Past perfect simple and continuous; reports and report verbs; past perfect uses; <i>used to</i>	
Grammar 6	Practice 2	23
Grammar 7	Future time	25
	<i>Will</i> and <i>will not</i> ; <i>be going to</i> ; <i>will</i> or <i>going to</i> ?; present simple and continuous; future time clauses; future continuous; future perfect simple; formal instructions	
Grammar 8	Time words and phrases	30
	<i>At, in, on, already, yes, so far, for, since, ago, still, no longer, towards, by, until, so far, up to, during, throughout, over, after, afterwards, later, before, on time, in time, at last, last, finally, in the end, at the end, nowadays, these days, once, one day, at once, formerly, previously</i> ;	
Grammar 9	Practice 3	36
Grammar 10	Direct and indirect questions	39
	Direct questions; indirect or reported questions; noun clauses; subject and object questions	
Grammar 11	The passive	44
	Why use the passive?; tense forms; agent <i>by</i> and instrument <i>with</i> ; verbs that cannot be passive	
Grammar 12	Practice 4	49
Grammar 13	Conditionals 1	52
	General truths: <i>If/When</i> + present simple + present simple; real conditions: <i>If</i> + present simple + <i>will/won't (do)</i> ; general truth or real condition?; other variants; unreal conditions: <i>If</i> + past simple + <i>would (do)</i> ; <i>would</i> ; real or unreal?; <i>unless</i>	

CONTENTS

Grammar 14	Conditionals 2	57
	Impossible past conditions; mixed conditions; <i>otherwise</i> ; <i>provided/providing (that)</i> , <i>as long as</i> , <i>on condition (that)</i> ; <i>even if</i> ; <i>if + were to</i> ; <i>if (it) were/was not for</i> , <i>if it hadn't been for</i>	
Grammar 15	Practice 5	63
Grammar 16	Modals 1	65
	Modal verbs; assuming that something is true; being certain that something will happen; being certain about something in the present; being certain about something in the past; possibility and uncertainty; past possibility and uncertainty; expectation; annoyance or shock; assuming something is true about the past; <i>be bound to</i> , <i>be sure to</i> , <i>be certain to</i>	
Grammar 17	Modals 2	71
	Ability: <i>can</i> , <i>be able</i> , <i>could</i> ; obligation: <i>must</i> , <i>have to</i> , <i>be to</i> ; obligation or necessity: <i>need</i> , <i>need to</i> ; <i>it + be + adjective + that</i> ; recommendation: <i>should</i> , <i>ought to</i> , <i>had better</i>	
Grammar 18	Practice 6	77
Grammar 19	Articles 1	80
	Context; giving examples; ideas; numbers and measurement; people; cities, towns, streets, places; unique objects; exclamations	
Grammar 20	Articles 2	87
	geography; academic subjects; nationality; Calendar; <i>home</i> , <i>school</i> , <i>prison</i> , <i>hospital</i> , <i>work</i> , <i>university</i> ; generalized locations and activities; changes of meaning	
Grammar 21	Practice 7	93
Grammar 22	Number and quantity	96
	countable and uncountable; <i>some</i> and <i>any</i> ; <i>how many</i> , <i>how much</i> ; <i>too many</i> , <i>too few</i> , <i>very few</i> , <i>few</i> and <i>a few</i> ; <i>too much</i> , <i>not much</i> , <i>(only) a little</i> , <i>(very) little</i> ; <i>a lot of/lots of</i> , <i>plenty</i> , <i>hardly any</i> , <i>not enough</i> ; <i>no</i> , <i>not any</i> , <i>none (of)</i> ; <i>many</i> , <i>more</i> , <i>less</i> with numbers; <i>enough</i> , <i>hardly enough</i> , <i>just enough</i> ; number and amount; measurement words + <i>of</i>	
Grammar 23	Making comparisons	103
	Comparative forms; comparative + comparative; <i>the</i> + comparative or superlative + <i>of the</i> + number/quantity; present perfect + superlative; <i>the</i> + comparative, <i>the</i> + comparative; modifiers; <i>like</i> and <i>as</i> ; <i>enough</i> and <i>too</i> ; <i>more</i> , <i>fewer</i> , <i>less</i> , <i>not as/so much/many</i> , <i>too little</i> , <i>most (of the ...)</i> ; <i>twice</i> , <i>three times</i> etc + <i>as much as/as many as</i>	
Grammar 24	Practice 8	109
Grammar 25	Adverbial clauses 1	112
	Coordinate clauses; subordinate clauses; time clauses; place clauses; manner clauses	

Grammar 26	Adverbial clauses 2	116
	Concession clauses; contrast clauses; reason clauses; result clauses; purpose clauses	
Grammar 27	Practice 9	121
Grammar 28	Relative clauses	124
	defining and non-defining clauses; <i>which</i> and <i>that</i> ; leaving out the relative pronoun; <i>who</i> and <i>whom</i> ; <i>whose</i> ; prepositions and relative pronouns; <i>when</i> , <i>where</i> , <i>why</i> , <i>whereby</i> ; reduced relative clauses; <i>anyone who</i> , <i>those who</i> ; sentence relative: <i>which</i> ; nominal relative clauses	
Grammar 29	Participle clauses	130
	Two actions at the same time performed by the same subject; one action before another performed by the same subject; time clause with <i>after</i> , <i>before</i> , <i>since</i> , <i>when</i> , <i>while</i> , <i>on</i> ; manner, contrast and conditional clauses; <i>it</i> and <i>there</i> clauses; <i>with</i> and <i>without</i> clauses; adjective clauses	
Grammar 30	Practice 10	135
Grammar 31	Pronouns and determiners	138
	<i>Every</i> and <i>each</i> + noun; <i>each (of)</i> , <i>both (of)</i> , <i>either</i> , <i>neither</i> ; <i>each other</i> , <i>one another</i> , <i>one ... the other</i> ; pronouns with <i>some-</i> , <i>any-</i> , and <i>no-</i> ; <i>none</i> , <i>none of</i> , <i>one/ones</i>	
Grammar 32	Prepositional phrases of place and movement	143
	Prepositions and adverbs; place or position; movement; pairs of adverbs; phrases	
Grammar 33	Practice 11	149
Grammar 34	Reporting and hearsay	152
	Report verbs; hearsay reports;	
Grammar 35	Verbs followed by <i>-ing</i> or infinitive	156
	Verbs followed by <i>-ing</i> and an object; verbs followed by <i>-ing</i> or <i>to</i> -infinitive with change of meaning; verbs followed by <i>-ing</i> or <i>to</i> -infinitive with no change of meaning; verbs followed by <i>to</i> -infinitive or <i>that</i> clause; verbs followed by an object and <i>to</i> -infinitive; verbs followed by infinitive without <i>to</i> ; other structures	
Grammar 36	Practice 12	161
Grammar 37	Organizing text 1	163
	Adding a point; contrast or concession; degree; comparing and contrasting; exceptions and alternatives	
Grammar 38	Organizing text 2	169
	Sequences; summarizing and explaining; making assertions; giving examples; making clear; making statements less direct; comment and viewpoint	

CONTENTS

Grammar 39	Organizing text 3	175
	Reference words: pronouns; reference words: <i>the former, the latter</i> ; emphasis: <i>It</i> clauses; emphasis: <i>What</i> clauses; emphasis: negatives; emphasis: <i>very, all</i> ; inversion	
Grammar 40	Practice 13	180
Vocabulary		
Vocabulary 1	Travel and tourism	182
Vocabulary 2	The natural world	185
Vocabulary 3	Geography and geology	188
Vocabulary 4	History	192
Vocabulary 5	The mind	195
Vocabulary 6	Technology	199
Vocabulary 7	Business and marketing	202
Vocabulary 8	Science and discoveries	206
Vocabulary 9	The arts	209
Vocabulary 10	Social issues and the media	212
Vocabulary 11	The body and health	215
Vocabulary 12	Attitude and opinion	219
Vocabulary 13	Academic encounters	223
Vocabulary 14	Graphs, charts, trends	226
Vocabulary 15	Synonyms for academic essays	230
Vocabulary 16	Linking words for academic essays	233
Vocabulary 17	The Academic Word List: sublists 1 and 2	237
Vocabulary 18	The Academic Word List: sublists 3 and 4	243
Words and phrases		
1	Family and relationships, ways of dealing with people, expressions with, prefixes <i>anti-</i> , <i>post-</i> , <i>pre-</i> , <i>pro-</i> , expressions with <i>in</i>	248
2	City life, words meaning 'part', suffixes <i>-ance</i> , <i>-ence</i> , <i>-ment</i> , <i>-ness</i> , expressions with <i>under</i> , expressions with <i>give</i>	251
3	Groups, expressions with <i>take</i> , time and duration, at work, prefixes <i>bi-</i> , <i>co-</i> , <i>mono-</i> , <i>semi-</i> , words with similar meaning	253
4	Traditional events, expressions with <i>on</i> , groups, prefixes <i>cent-</i> , <i>pan-</i> , <i>multi-</i> , <i>tri-</i> , expressions with <i>put</i>	256
5	Character traits and emotion, student text types, prefix <i>in-</i> , expressions with <i>make</i>	258
6	Transport and transportation, priority and order, confusing words, prefix <i>un-</i> , expressions with <i>meet</i> , suffixes <i>-able</i> , <i>-ial</i> , <i>-ive</i>	260

7	Rubbish and waste, industry, suffixes <i>-ify</i> , <i>-ize</i> , expressions with <i>carry</i> or <i>hold</i> , word formation	263
8	Crime, confirming and denying, verbs and nouns with the same form, suffix <i>-en</i> , expressions with <i>life/living</i> , modifying	265
9	Language and communication, importance, relationships and connections, suffixes <i>-hood</i> , <i>-ship</i>	268
10	Forms of authority and government, processes, suffixes <i>-sion</i> , <i>-tion</i> , <i>-ity</i> , adverbs of degree	270
	Grammar answers	271
	Vocabulary answers	288
	Words and phrases answers	298