

## 2B Working style

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Have you ever thought about your working style? Are you a team worker, a finisher, a supporter or a leader? This questionnaire will help you to find out.

**1** Read the 30 statements and tick the ones you agree with. You only have ten minutes, so do not spend time thinking deeply about each statement. There are no 'right' or 'wrong' answers, so be honest!

- 1** ☐ I usually meet up with my colleagues socially.
- 2** ☐ I often find it difficult to advise people on what to do about their problems.
- 3** ☐ Workplace crèches are a good idea.
- 4** ☐ I can never remember staff birthdays.
- 5** ☐ I am an extrovert most of the time.
- 6** ☐ My boss is hardly ever interested in my opinion.
- 7** ☐ I am just paid to get results.
- 8** ☐ I often feel that people do their jobs better than me.
- 9** ☐ I wish I was somebody else from time to time.
- 10** ☐ I would only work for an employer who treated men and women equally.
- 11** ☐ I have always recognized my strengths.
- 12** ☐ I frequently work overtime and I don't mind doing this.
- 13** ☐ I can usually help people with their personal problems.
- 14** ☐ I usually know all the office gossip.
- 15** ☐ I don't find jokes about minority groups funny.
- 16** ☐ I think that problems at home can sometimes become problems at work.
- 17** ☐ I recognize my faults.
- 18** ☐ I hardly ever take part in gossiping during work hours.
- 19** ☐ I don't often enjoy doing nothing.
- 20** ☐ When people criticize me, I sometimes get depressed.
- 21** ☐ I usually get on well with my colleagues.
- 22** ☐ I always enjoy meeting new people.
- 23** ☐ I often take work home with me.
- 24** ☐ I daydream a lot.
- 25** ☐ I like working with computers.
- 26** ☐ I always enjoy job interviews.
- 27** ☐ My colleagues usually enjoy my company.
- 28** ☐ Promotion should always be based on length of service in a company.
- 29** ☐ Taking important decisions hardly ever worries me.
- 30** ☐ The job will still be there tomorrow.

**2** Work out your score. Circle the answers you ticked, then add up how many As, Bs, Cs and Ds you have. Now read the analysis below. Do you agree with it?

<b>1</b> A	<b>9</b> C	<b>17</b> C	<b>25</b> B
<b>2</b> A	<b>10</b> A	<b>18</b> B	<b>26</b> D
<b>3</b> A	<b>11</b> D	<b>19</b> B	<b>27</b> D
<b>4</b> B	<b>12</b> B	<b>20</b> C	<b>28</b> C
<b>5</b> D	<b>13</b> B	<b>21</b> D	<b>29</b> D
<b>6</b> C	<b>14</b> A	<b>22</b> D	<b>30</b> A
<b>7</b> B	<b>15</b> A	<b>23</b> B	
<b>8</b> C	<b>16</b> A	<b>24</b> C	

### Mostly As: You are a Team Worker

Your relationship with your colleagues is important to you and many may also be friends. You are good at working with others to solve problems. You are a good listener. You understand others' points of view and have a lot of respect for people. You are usually a popular member of the team.

### Mostly Bs: You are a Finisher

You are always very task-centred and committed to getting the job done. You identify strongly with your organization and often hide your true feelings. Sometimes your colleagues find you a little difficult to get to know.

### Mostly Cs: You are a Supporter

You usually think of others in a more positive light than yourself. You occasionally lack confidence and depend too much on other people. However, as you put others' needs before your own, you are often highly valued in an organization.

### Mostly Ds: You are a Leader

You are usually confident and clear about what you want and how to get it. You show a lot of respect for others. Good listening skills come naturally to you as you frequently like to understand others' opinions before making a decision.